



THE UNIVERSITY OF
CHICAGO

**Laboratory
Schools**

Department Title: **Long Term Humanities Substitute Teacher**
Division: Middle School
Reports to: Middle School Principal

About the Unit:

The University of Chicago Laboratory Schools provides one of the world's most outstanding pre-collegiate educational experiences. Because Lab is part of the University of Chicago, the importance of intellectual life—of thought and exploration—infuses all aspects of our curriculum and students in every grade benefit from outstanding UChicago academicians and access to unmatched resources. John Dewey—one of the great minds in education—established the Schools in 1896 as a place to explore and implement his theories on childhood education. Today's students still benefit from his vision, and today's Lab faculty are recognized as experienced leaders in their field.

Families who choose Lab care deeply about curiosity, inquiry, and creativity. Approximately 60 percent of Lab families are affiliated with the University, half live in Hyde Park, and the rest come from across Chicago, the suburbs, and northern Indiana. Lab's student body reflects the diversity that is deeply valued by the Schools and its community; approximately half of our 2,000 students are people of color and families report speaking nearly 40 different languages in their homes.

The Laboratory Schools seek the finest employees—people who wish to inspire a love of learning in our students and join a vibrant learning community. We employ people with a wide range of skills and training, in many different disciplines. At Lab, we value learning experientially, exhibiting kindness, and honoring diversity. We seek employees who share a similar commitment to these values. Lab people are engaged and excited by our mission. It is a great place to work and our connection to the University provides our faculty and staff with opportunities that would be nearly impossible to match in any other environment.

Job Summary:

Humanities teachers substitute report to the Middle School Principal, provide interdisciplinary instruction of language arts and social studies in the Middle School, and teach the following skills: critical thinking, reading, writing, research, and discussion. Middle school humanities teachers are expected to attend meetings, write narrative grade reports, respond to electronic communication, and organize and supervise student activities.

Responsibilities:

- Humanities teachers work in collaborative groups at departments and within grade levels; in addition, they attend meetings to support the advisory program, and they serve as advisors to a group of middle school students.
- Additionally, middle school teachers meet with counselors, learning specialists, and parents when necessary, to provide the most comprehensive and inclusive approach to student needs with a focus on Diversity, Equity, & Inclusion, and Social & Emotional Learning.

The anticipated start date for this position is 8/25/2020.

- Interested applicants should send resume, cover, and professional references to: Ryan Allen, rallen@ucls.uchicago.edu.

Competencies:

- Ability to quickly adapt to changing circumstances and be flexible in work with students.
- Ability to interact with a diverse group of faculty, staff, students, and parents required.
- Knowledge of diversity, equity and inclusion issues, and dynamics in the classroom and in developing healthy, supportive relationships with all students.
- Strong knowledge of course subject matter required.
- Knowledge of instructional methodologies required.
- Strong knowledge of child development required.
- Ability to develop curricula, lesson plans, and assessment tools required.
- Analytical skills required.
- Problem-solving skills required.
- Decision-making skills required.
- Attention to detail required.
- Organizational skills required.
- Computational skills required.
- Creativity required.

- Verbal and written communication skills
- Interpersonal skills required.
- Ability to work independently and as part of a team required.
- Ability to manage stressful situations required.
- Ability to maintain confidentiality required.
- Ability to work on multiple projects simultaneously, set priorities, and meet deadlines required.
- Ability to use standard productivity software (Microsoft Office, calendar/schedule software, etc.) required.

Physical Requirements for Teaching Positions:

- Ability to move in and around the classroom/building to interact with students, faculty, staff, parents, and other members of the community.
- Ability to move class-related equipment/tools, as appropriate, around school property
- When appropriate, the ability to escort children from one classroom to another, in and out of the building during arrival and dismissal, and in an emergency situation.
- Ability to demonstrate lessons, when appropriate.

Education:

- Bachelor's degree required
- Advanced degree preferred
- Coursework or degree that reflects multicultural content preferred

Experience:

- Two years of teaching experience required
- Experience teaching in a middle school setting strongly preferred
- Experience working with students with diverse backgrounds such as race, ethnicity, sexual orientation, learning abilities, class, language, and nationality preferred

Disclaimer:

The above statements are intended to describe the general nature and level of the work being performed by people assigned to this job. They are not an exhaustive list of all duties and responsibilities associated with it.