

## May Project Checklist 1998

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| <input type="checkbox"/> By Tuesday, January 20            | <input type="checkbox"/> Work on your proposal; have an advisor and a sponsor.  |
| <input type="checkbox"/> By Wednesday, February 4          | <input type="checkbox"/> Turn in the First Draft form to Mr. Gardner in UH 305 or UH 308.   |
| <input type="checkbox"/> Tuesday, February 17              | Turn in by 2:30 to Mr. Gardner:<br><input type="checkbox"/> Proposal Information Page<br>(signed by you, your advisor, and your parent)<br><input type="checkbox"/> Proposal Status form<br><input type="checkbox"/> Preliminary Eligibility Form (signed by your counselor)<br><input type="checkbox"/> Sponsor Letter (signed by your sponsor)<br><input type="checkbox"/> Proposal |
| <input type="checkbox"/> Friday, March 13                  | <input type="checkbox"/> Pick up proposal during lunch period in UH 305 or 308  |
| <input type="checkbox"/> Wednesday, March 18               | <input type="checkbox"/> See your advisor by this date about revising your proposal, and give your advisor the Advisor's Final Proposal Questionnaire.  |
| <input type="checkbox"/> March 18 - April 5                | <input type="checkbox"/> Work on your final proposal, if necessary.   |
| <input type="checkbox"/> Monday, April 6                   | <input type="checkbox"/> Turn in your final proposal by 3:30 to Mr. Gardner in UH 305 or UH 308.  |
| <input type="checkbox"/> Friday, April 24                  | <input type="checkbox"/> Pick up your final proposal during lunch or later in UH 305 or UH 308.   |
| <input type="checkbox"/> April 27 - May 1                  | <input type="checkbox"/> Inform those teachers whose classes you will stop attending.   |
| <input type="checkbox"/> April 27 ( <u>AT THE LATEST</u> ) | <input type="checkbox"/> Arrange a schedule for the weekly meetings you will have with your advisor.  |
| <input type="checkbox"/> Wednesday, May 6                  | <input type="checkbox"/> Turn in your Final Eligibility and Library Clearance forms to Mr. Gardner in UH 305 or UH 308.   |
| <input type="checkbox"/> May 11 - 15                       | <input type="checkbox"/> Meet with your advisor this week.  |
| <input type="checkbox"/> May 18 - 22                       | <input type="checkbox"/> Meet with your advisor this week.  |
| <input type="checkbox"/> May 26 - 29                       | <input type="checkbox"/> Meet with your advisor this week.  |
| <input type="checkbox"/> June 1 - 5                        | <input type="checkbox"/> Meet with your advisor this week and begin working on your project evaluation.   |
| <input type="checkbox"/> Tuesday, June 9                   | <input type="checkbox"/> Turn in your project evaluation and your Cooperative Evaluation form to Mr. Gardner in UH 305 or UH 308.   |